

## **Gargrave Village Hall Art Exhibition - Committee (GAEC) Constitution**

**Name:** The name of the group shall be Gargrave Art Exhibition Committee

**Background:** The Gargrave Art Exhibition established in 1970 has run annually for over fifty years. The Gargrave Art Exhibition is a key cultural and fundraising event in the village's busy calendar and attracts visitors from far and wide. The Gargrave Art Exhibition Committee members are drawn from Gargrave and Malhamdale, and together have a wide variety of skills and experience to deliver a first-class exhibition.

Our aims are to: -

- Present a local and professionally curated selling show.
- Provide an opportunity for both amateur and professional artists to show and sell their work.
- Give young artists the opportunity to experience exhibiting their work in an art show.
- Exhibit the artwork of children from our village primary school.
- Exhibit a collaborative artwork from residents from the village's care home.
- Ensure our Preview Evening is a popular and a major event in Gargrave's cultural calendar.
- To fundraise for the Gargrave Village Hall which in turn supports our local community.

### **Rationale**

The committee develops and manages the annual Gargrave Exhibition. It works to develop and oversee the exhibition planning, opening and artists sales. It provides artists of all abilities and backgrounds from the local and wider community an opportunity to exhibit and sell work.

### **Officers**

The officers of the group are two Co-Chairs, Treasurer, Secretary, Exhibition Entries Coordinator, Operations Manager, Marketing and Publicity Coordinator and Curator all of whom shall be elected annually.

### **Committee**

a) The committee shall be responsible for the management and administration of the general and financial affairs of the annual Gargrave Exhibition.

b) The committee shall consist of not more than ten members including officers.

c) The committee will be elected at the AGM. Any member of the group may propose or second members for election to the committee not less than 14 days before the AGM. Committee members shall retire each year but be eligible for re-election.

d) The committee shall be able to co-opt a group member onto the committee if a vacancy occurs during the year. Persons so appointed will assume all the normal responsibilities of a committee member until the next AGM.

e) The committee shall meet as required but not less than four times per year. A quorum shall consist of over one half of the elected members of the committee, of whom at least two shall be officers.

### **Finance and AGM**

The financial year runs 1<sup>st</sup> October to 30<sup>th</sup> September. The Annual General Meeting shall be held in November of each year. The agenda will include-

1. Apologies for absence.
2. Agreement to the minutes of the previous meeting.
3. Officers Reports
4. Matters arising.
5. Election of Officers
6. Any other business.

### **Winding up of The Gargrave Art Exhibition**

If a decision is made by two thirds of the membership to close the group, the assets remaining after paying all debts shall be made over to Gargrave Village Hall, or in its absence to another similar group or to a registered charity as decided by the committee.

### **Constitution change**

Any proposed change or addition to the constitution shall be approved by a simple majority vote on a show of hands of those attending the AGM or a Special General Meeting called with at least 14 days' notice.

### **General Data Protection Regulation (GDPR)**

Any data provided by members will be stored solely for the purpose of communicating with them about the Group's activities. The information will not be used for any other purpose nor given to any third parties. A member may request removal of their data at any time by e-mailing gargravearts@gmail.com or by telephoning the secretary. Exhibitors shall sign the Membership Application Form to indicate that they agree with this clause. Any banking details stored for the purpose of paying artists for artwork they have sold will be destroyed once payments have been made.

Revised January 2023

*Clare Lamkin (Trustee)*

*29.3.23*